

BROWNSTONE SECURITY

TRUST. STRENGTH. EXPERIENCE. SERVICE. LOYALTY.

MARCH, 2009



Topic of the Month:

Your Safety - Firearms, It is not a Toy!

In January, 2008 and recently in February 2009, the Baltimore Police department released an Intelligent Bulletin advising the general public of a new form of threat. Firearms and Shotguns are being concealed to appear as toys.

These firearms are painted in various colors to appear as toys. Shotguns have been taken apart and altered allowing the shotgun to be encased within a water gun but yet maintaining full functionality.



Security Officers should remember the following:

Avoid, Observe and Report

An officer following the principles of Avoid-Observe and Report would avoid the conflict and observe the suspect(s) in order to factually report the situation to superiors and/or law enforcement as soon as possible. The officer would not confront and may literally retreat from the suspect or the conflict situation. The officer would continue to maintain a visual presence by allowing the suspect and other persons to see the officer.

Cover and Concealment: An officer engaging in cover and concealment would seek protective cover, such as behind a barricade or wall, remain hidden from the view of the suspect(s) and report the situation by phone or radio if possible. If safe, the officer should observe the situation in order to factually report the situation. However, the primary objective is to maintain personal safety and the safety of others. The officer would not confront the suspect(s).

OFFICE LOCATIONS

- **Las Vegas Office**

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Ph. (702) 737-7925
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- **Los Angeles Office**

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Redondo Beach, CA 90278
Ph (310) 297-3600
Fax (310) 297-3616

- **Riverside/Inland Office**

601 S. Milliken Avenue
Suite 160-K
Ontario, CA 91761
Ph (909) 390-4242
Fax (909) 390-4343

- **San Diego Office**

110 W. A Street
Suite 123
San Diego, CA 92101
Ph (619) 544-9195
Fax (619) 544-9210

- **Corporate Headquarters**

Redondo Beach, CA

Safety Tips

Employee safety begins with you! Here are some safety TIPS to help you remain safe at work and at home:

- ◇ Stay Alert
- ◇ Be Aware of your Surroundings
- ◇ Communicate concerns and problems to your local Branch
- ◇ Observe and Report all incidents

Call off Policy

Employees are only allowed to call off within 24 hours of their scheduled shift for emergencies related to themselves or direct family members. This primarily relates to medical and child care emergencies. All call offs will be reviewed on a case by case basis and 3rd party proof of the emergency will be required. (doctor's note, etc.) A problem with transportation is not an emergency. Every employee is responsible to have transportation to get to and from the job site. You may lose your post and/or be subject to disciplinary action for failure to follow this policy

MARCH'S EMPLOYEES OF THE MONTH

- ◇ RICHARD GILBREATH - *Las Vegas Office*
- ◇ ROXANN OCHOA - *Los Angeles Office*
- ◇ STEPHANIE NEEDHAM - *Corporate*

*The Employee of the Month will receive a
\$100.00 bonus and a Plaque.*

MARCH'S RECOGNITIONS

Congratulations to the below employees for demonstrating outstanding leadership and work ethics. Continue the good work!

- ◇ WAYNE JONES - *Los Angeles Office*
- ◇ HAROLD HINES - *Los Angeles Office*
- ◇ CHRISTINA WINDER - *Los Angeles Office*
- ◇ JANICE WADE - *Los Angeles Office*
- ◇ JEAN CORDON - *Las Vegas Office*
- ◇ MELANIO LABRE - *Las Vegas Office*

